**IT Project Manager**

Reporting to Head of Development

We are one big family in Rohlík. We see the world from the better side and we are constantly looking for ways to make each other happier. We know that even seemingly small goodies can be of great importance, and therefore, together with the rediscovered power of humanity and helpfulness, we return to our roots. To nature, honest craftsmanship and the countryside, where there is inspiration for all who believe that it is time for good things and especially for good food.

**Department Overview**

IT is the biggest department in HQ. We are the catalyst of business. The business will grow as fast as we deliver functions. Our main goals are:

● To deliver new functionalities

● Support daily business operations

● Bring technologies into company (into whole group)

IT is an international department which has to work and support every branch in the Rohlík family with equal service level. We operate from Prague, but it is only a physical location, in the abstract view we are in every country with the same power.

**Role Overview**

The Project Manager is responsible for delivery of projects and helps with the daily agenda of the IT department (accepting and distributing bugs, support and organization of analysis).

**What we expect from you**

Competency of project management

● Work plan for developers of all teams based on their capacity and assigned project/bug repairs

● Pushing the task/project to get the project done till the deadline!

● Supervising a smooth run of the projects/tasks via internal flow of software development ● Identification of stucked project/tasks (escalation of a problem when necessary) ● Transferring of information about a priority of given project to people involved in its development (Developers, Testing, TL etc.)

● Cooperation with other people/departments involved in the project

● Keeping stakeholders informed about a stage of the project (expectation management)

● Keeping updated information in applications supporting software development (Trello, JIRA, GitLab etc.)

Other department support

● Helping with general IT agenda tasks (granting access to relevant systems, collecting documentation)

● Communication (responding to capacity requests, questions, explaining processes)

**What we look for**

● At least 3+ years of experience as a Project Manager of IT system integration projects ( with external suppliers) - with proven track of record

● Very good level of communication , time management, presentation and negotiation skills plus capability of prioritization

● Capability of analytical thinking

● Thoroughness

● Ability to work with tools managing development (JIRA,Confluence, Trello,...) ● Technical background ( knowledge of system integration lifecycle )

● Ability to handle stress and motivate team under tight deadlines

● Big plus domain knowledge ( logistics domain , retail , grocery, automation ) ● English B1+,Czech or Slovak ,( German language big plus )

● good to have PM certification Prince2 or PMI PMP

**KPI’s typical for the position**

● Successful project delivery within the scope, timelines, budget with delivered project goals and satisfied stakeholders

● CTO / Head of Development evaluates if following values were fulfilled: corresponding development delivery, ownership quality, corresponding leadership, flawless attendance

**What we offer**

● Your work will have a direct impact on the company's results

● We will implement your good ideas almost immediately – not waiting for the approval of the headquarters somewhere in the world

● You will not be bound by corporate processes

● Your work has to be innovative and meaningful, we do not want to follow trends, but set them

● Last but not least, we mainly offer a fair reward and the possibility of professional growth and education, also a great bunch of people around and legendary corporate events

**Our Values**

● Customer is in the center of our universe. Everything we do, we do for them ● Better done than perfect. We build, improve & mainly deliver

● We are brave. We are not scared of making decisions

● We keep learning. Information is power. Change is life and opportunity

● Market standard is not good enough. We aim to win, be the best and ahead of the market. We keep innovating

● We are open and honest to ourselves and to our colleagues. We are able to accept feedback ● We fight in tough environments. The most important is to have fun and keep helicopter view ● We are making the retail environment better

